

ArtForms Gallery LLC Application/Contract for CO-OP Membership

Thank you for your interest in ArtForms Gallery!

ArtForms Gallery LLC is a cooperative gallery. Our mission is to offer high quality handmade arts and crafts for purchase and provide an opportunity to share resources and skills within the membership and to promote the appreciation of art in Southeast Kansas.

If you are interested in becoming a member please fill out this form and get an appointment to have a representative sample of your priced work juried by the CO-OP Membership. If your work is accepted your name is placed in the queue for either (1) wall art or (2) non-wall art (art that can be displayed on the floor, shelves or countertops or both).

BENEFITS:

- Constant exposure in the community with minimal time and financial investment.
- Opportunity to be featured in special events and on ArtForms Gallery LLC web site and Facebook page.
- Participate in ArtForms Gallery LLC group shows.
- Member of a supportive community of artists.
- Maximize sales with minimal effort. NO commission on sales through gallery.
- Offer workshops to increase income potential through the gallery.
- Attend monthly meeting to discuss and have input in gallery operations.
- FUN!

Application and Request to Jury work

Media: _____

Name: _____

Phone: _____

Address: _____

E-mail: _____

Indicate which type of work you wish to show (each is a separate waiting list)

_____ Wall Art--drawings, paintings, and other work in need of wall space.

_____ Non-Wall Art 3-dimensional work that can be shown on floor, counters, shelves, or pedestals

_____ Both wall art and non-wall art.

Contract Requirements for ArtForms Gallery LLC CO-OP Members

ArtForms Gallery LLC depends upon all members contributing to its success. Those who do not fulfill the obligations listed below may lose their membership.

Pay a one-time \$100 initial fee, which is non-refundable.

1. Members must be 18 years of age or older.
2. Members must not have been convicted of a monetary, violent or sexual crime.
3. All members are required to pay a one-time \$100 nonrefundable initial fee.
4. Membership Options:

_____ Pay a \$63.50 monthly fee and work 16 hours each month as a sales clerk in the Gallery.

_____ Pay a \$113.50 monthly fee and do not work in the Gallery.

5. Attend monthly meetings.

6. Provide a variety of artwork and refresh work bi-monthly.
7. Assist with at least 2 special events per year and/or volunteer for another job (to be determined by Administrative Committee).
8. Present samples of work and artist's statement to ArtForms Gallery LLC membership to be juried upon application.
9. Jury new artwork if in a different medium or significantly different style.
10. Prepare inventory sheet and inventory materials consistent with ArtForms Gallery LLC standards. Inventory must be done monthly.
11. Artist is required to provide a 60 day written notice to the Administrative Committee before resigning. All bills are to be paid before leaving, including the rent for those 60 days. Any unpaid bills will be deducted from the final check/deposit. If the final deposit does not cover the unpaid amount, legal means may be used to collect payment of the remainder owed by the artist.
12. Carry out at least one major duty to help with the functioning of the CO-OP. For instance: work calendar, inventory of supplies, show schedule, community event planning, customer list, janitorial work...etc.
13. All volunteer work other than the above is most welcomed!
14. Complete and sign the secondary Facilities Use Agreement if using an off-site location for an ArtForms-sponsored workshop.

Insurance: All artists are responsible for theft and damage insurance for their own art work. ArtForms Gallery LLC is not responsible for damage or theft of any member's artwork.

Termination of Membership

The CO-OP Artists reserve the right to ask any artist not fulfilling their professional responsibilities and/or conduct detrimental to the goals and objectives of the gallery to leave the gallery without prior notice.

Signature: _____ Date: _____